

MINUTES OF THE JACKSONVILLE PUBLIC LIBRARY BOARD MEETING

February 14, 2011

The regular meeting of the Jacksonville Public Library Board of Directors was held February 14, 2011 in the library's conference room. Present were Bob Underbrink, Craig Albers, Kevin Eckhoff, Mary Ferguson, Grace Findley, Elizabeth Kennedy, Anthony Williams, President Forrest Keaton, Director Sharon Zuiderveld, and Adult Services Librarian Chris Ashmore. Absent was Judy Fay.

President Keaton called the meeting to order at 4:33 PM.

It was moved by Ferguson and seconded by Eckhoff that the minutes of the January meeting be accepted as submitted. Motion carried.

It was moved by Findley and seconded by Kennedy that the financial reports for February 2011 be accepted and placed on file. Motion Carried.

It was moved by Eckhoff and seconded by Underbrink that all properly approved bills for February in the amount of \$48,122.75 be paid out of general funds as funds are available. Motion carried.

Zuiderveld reported that the library received \$144,000 from the Sitton Estate for the Endowment Fund.

Director's Report

During the month of January, we gradually replaced Christmas decorations and books with a new display of books about starting new and different projects! Patrons count on the circular display in the rotunda having books of interest to get them through the winter. Doug Logan retrieved his collection of Santas and Laverne Roy brought us a new quilt to display. Friends of the Library concluded their Silent Auction in January, after many fine bids came in for their collectible books.

Chris and I tackled the IPLAR (Illinois Public Library Annual Report), a project that usually takes about a month to complete. Circulation data, expenditures, and other details need to be checked before it can be submitted to the IL State Library online.

On January 18, I attended the Jacksonville Children's Foundation meeting to receive a check for \$711 to purchase adjustable tables for use with children. They can be used outside for Summer Reading projects, inside for crafts, and on Tuesdays and Fridays with the Early Years Program.

On Monday, January 24, I was one of several judges at District 117 headquarters for the Young Authors' Competition. Prose and poetry selections from 3rd through 5th grades were read and rated with assistance from talented 6th grade students.

On Thursday, January 24, the Book Club met to discuss **The Heart is a Lonely Hunter** by Carson McCullers, the **Big Read** selection for this winter. Another discussion will be held in February and the film will be shown on February 16. Kendal Orrison of the ALS/RSA reports that: As I was doing the January stats I noticed that we have set a new all-time record for holds placed in a month!

Last month we had 31,338 holds placed, that's more than 1,200 items greater than our next highest month.

Circulation Services

In January, patrons started getting back to their library and reading routines and business picked up pace. Kim I gave her first library tours to scout troops (both boy and girl scouts). The book display for the month was New Year's resolutions/ self help books--this is always one of the more popular displays. The library was closed for both the New Year's holiday as well as Martin Luther King Jr. Day.

Adult Services

During January, the library eventually got back to "normal" after the holiday slowdown. Adult Services was kept busy with reference questions as students (elementary, high school, and college) headed back to school. Chris caught up on some of his genealogy requests. During the winter months, the library receives fewer out-of-town visits and receives many more genealogy requests via standard mail, e-mail, and telephone. Other tasks keeping Adult Services busy in January were research requests, beginning work on the Illinois Public Library Annual Report, and other duties as assigned.

Interlibrary Loan/Holds

456 items were borrowed from other libraries, 513 were lent, and there were 434 reciprocal circulations during the month of January, according to Amber Ashmore.

Extension Services

The Jacksonville Senior Center Book Club discussion topic for January 11 was "Historic Blizzards" and had to be postponed to January 25 due to one snowstorm - Diane is NOT taking responsibility for the February snow! Per Capita money arrived (yippee!) and lots of new large print books are on their way to tech services to be processed.

January 31 finished up the month in a mad rush to deliver books to as many homebound patrons as possible in anticipation of closing several days due to

“Snowmagedon” and everyone was glad to have something to read while snowed in.

Youth Services

January was an interesting month for Cindy as the new Interim Youth Services Librarian! She purposely kept the events to a minimum to allow for any "surprise" groups. But there were several surprises!

The morning Story Time was well attended by day cares and Head Start classes. They come often enough that they know the schedule and they are comfortable enough to come to a story time, even if they don't notify us. This is a good thing because it shows the groups are willing and able to make up for any missed visits when it works for them.

Lap Sit and Creative Toddler meetings have been a little lighter in attendance lately, but the families that are willing to brave the weather (and have healthy children) are very grateful for the time to get out of the house and play with other kids! Miss Ann has been bringing new toys so that keeps the kids excited. Even something as simple as a small slide is lots of fun for a two year old!

The new kid-sized tables along with the cart have arrived, thanks to the Children's Foundation Grant. The tables are adjustable and have already been put to use. The kids like that the tables are at their level and the parents like not having to worry about a child falling out a chair. Miss Ann is already planning to use them for her Creative Toddler events. A special thanks to Chad Boehlke for helping put the cart together!

Cindy had a meeting with the teachers at Early Years at Walnut Court. The teachers expressed their frustrations with events in the past and we worked on an agreement that we are all happy with. They want the kids to be able to look at any of the books in the room, not limit them to the picture books. They also would like to use the puzzles in the Realia cabinet as they had received grants to pay for some of the items in the past. They also expressed a desire to meet in the Story Time Room rather than the meeting room. Since the meeting, several teachers have already reserved a time to come in February.

Technical Services

Diane Darnell cataloged new periodicals, books, DVDs, and audio books for the collection. Quite a few books were withdrawn from the 300s (social sciences) either due to poor condition or outdated information. In Youth Services, a number of books have been either withdrawn or reclassified and placed in other categories in the collection. Old favorites have been replaced, many

from Bound to Stay Bound Books. Heidi and Kim have valiantly processed a huge number of materials during the month of January.

COMMITTEE REPORTS

Automation/Technology

None

Building and Grounds

Zuiderveld reported that Larry Quenette from Renaissance Architects, Inc. will be attending the March board meeting to talk about repairs to/replacement of the west side library entrance door.

Finance

None

Personnel

None

Public Relations

Zuiderveld reported that she is working on a brochure highlighting the library's achievements of the year 2010.

FRIENDS OF THE LIBRARY

Zuiderveld reported that the annual Author of the Year contest is coming up this spring.

ALLIANCE LIBRARY SYSTEM

Eckhoff reported that the Alliance adopted a resolution to dissolve and merge with four other library systems into a new system (as yet to be named). There will be two merger meeting per month. The talking books program will survive as of now.

OLD BUSINESS

None

NEW BUSINESS

Findley announced her resignation from the Board of Trustees following this meeting. She and her family are moving to St. Louis. The board wished her

much luck. Findley recommended Carolyn Oldenberg as a possible replacement.

Meeting adjourned at 5:06 PM on a motion by Albers, seconded by Underbrink.

Respectfully Submitted,

Chris Ashmore